

**SCIENCE AND MATH  
DIVISION MEETING MINUTES  
Nov. 3, 2009**

PRESENT:

Marsha Austin	Carl Hirtzel	Sherry Ray
Kristy Bailey	Greg Holland	Frank Rexach
Daniel Benton	Gary Houlette	Ron Scribner
Brenda Breeding	Steve Kamm	Steve Shore
Lisa Buckelew	Steve Kash	Max Simmons
Paul Buckelew	Linda Knox	Tad Thurston
Roger Choate	Gail Malmstrom	Richard Trout
Betty Coleman	Jay Malmstrom	Mike Turegun
Courtney Dodd	John McMurray	Sonya Williams
Dale Duke	Janet Mitchell	Changjiang Zhu
Ernest Gobert	Charles Nunley	Cheryl Wolfe(mins)
Ken Harrelson	Chris Oehrlein	
B.J. Higgins	Raul Ramirez	

GUESTS:

Sarah French  
Jay Ramanjulu  
Pat Stowe  
Ed Williams

**INFORMATION ITEMS**

Curriculum Committee proposals for Mathematics passed.

Program Assessment Plans were due November 2<sup>nd</sup>.

Holiday Luncheon next division meeting, December 1<sup>st</sup>. A sign-up sheet will be posted soon.

Holiday cards from Institutional Effectiveness will be put out next to Max's box. Faculty are to come and sign. These are to be returned by mid-November.

**SCIENCE AND MATHEMATICS STRATEGIC PLANNING**

The committee is together. Suggestions include setting up a questionnaire for faculty to take.

## **INITIAL ATTENDANCE REPORTS GOING ONLINE**

This will be happening Spring of 2010. A draft copy of how this will be done was attached to an email sent out this week.

## **COMMITTEE REPORTS**

Curriculum Committee: Steve Kamm reported there is a new course in Child Development; a one hour Parenting class. This can be used for the Life Skills process.

Faculty Association: The money from the garage sale goes directly to the students. It is time to nominate students for these scholarships.

United Way: Sonya thanked faculty for donating. This year's campaign raised over \$21,000.

Student Success Grant: Paul Buckelew reported the application is done and is in the hands of Dr. Aquino and Dr. Gardner.

Inbre: Fabiola reported the Inbre summer internship applications are due February 16. This is an 8-week internship for students having completed 2 labs with an "A" or "B". There will be a \$5,000 stipend. Faculty please tell students. There is also a Faculty Externship available which pays \$8,000 for 8 weeks.

## **OTHER**

The Physics professor position is posted. It will probably not be filled until Fall of 2010.

Bertha Wise has informed faculty there is a "faculty sandbox" in Angel where they can go in and move things around to try different things on their page. This was developed in the Center for Learning and Teaching and has now made it available for faculty.

The school will be going to an electronic contract system. This division has been named the pilot group for this system and training is ongoing. It will all be done electronically - no paper. This should get started in the Spring of 2010. Paper copies can be available if needed.

This is the holiday season and there is an increase in theft around the campus. There was a break-in last week in ITTS where Ipods, etc. were stolen. Max encouraged faculty to close office and classroom doors when they leave.

Planning and Prep week in the Spring will have a change in the schedule. The adjunct meeting will move from Thursday evening to Tuesday evening.

Gary reported the Geology field trip is planned for this Saturday.

Brenda reported there is a problem with MineOnline - she is no longer able to access her advisees. She also asked when the problems with Angel would be resolved. They have changed versions from 7.2 to 7.4 and were told this would be easier to use. It has not been the case. ITTS removed 7.2 from the server and re-loaded 7.4 on one server hoping this would solve problems - it did not. IT has done all they can do; now they have requested solutions from Angel. We have learned that Angel has been bought out by Blackboard and consequently cut support staff by half. If problems continue, we will have to go to Blackboard or go to something else. There is a patch for 7.4 which is supposed to be coming soon.

#### **INTRODUCTION OF SARAH FRENCH**

Pat Stowe introduced faculty to the new Assistant Director for Students with Disabilities, Sarah French. She also informed faculty they are interviewing for a part-time counselor who will be available during evening hours.

Meeting adjourned.